CONFIDENTIAL

FOR OFFICE USE ONLY

Acknowledged: ……
Short-listed Y/N
Interview Date: ……
Ref. No.: ……

CORNWALL LOCAL ACCESS FORUM

APPLICATION FOR APPOINTMENT AS MEMBER

Before completing this form please read the enclosed Constitution and Membership Selection Criteria carefully

PLEASE COMPLETE IN BLACK INK

PERSONAL DETAILS

First Name(s): ..... Last Name: .....

Title: .....

Address: ..... Daytime Phone No.: .....

..... Evening Phone No.: .....

..... Mobile No.: .....

Postcode: ..... Email: .....

This information will help to ensure that the Forum represents a range of different age groups:

Age Range: 20 or under 21 – 35 36 – 60 61 or above (please circle)

INTERESTS AND EXPERIENCE

Please provide brief details of your interest in countryside access in Cornwall.

1. **Do you use public rights of way, countryside sites and trails or access land in Cornwall? If 'Yes', please give brief details (sites and areas visited)**

Yes/No

2. **Do you own/occupy/manage or farm land in Cornwall over which rights of way pass or land which is mapped and registered as access land? If 'Yes', please give brief details (area, numbers of rights of way etc.)**

Yes/No

3. **Cornwall Council is keen to ensure that the membership of the Forum represents a wide spectrum of interests relevant to countryside access in Cornwall in addition to users of rights of way and landowners/occupiers. These interests can include conservation, tourism, sport and recreation, health, outdoor education and local businesses. Please advise where you have additional interests and provide brief details below:**

4. **The Council is keen to ensure that members of the Forum are interested in improving the provision of countryside access in Cornwall. Please put forward your brief suggestions for this:**

5. **Please list your membership of any organisations, societies and clubs, etc. which are relevant to Cornwall Local Access Forum, including details of any position of responsibility held within them:**

6. **Please describe in detail why you wish to become a member of Cornwall Local Access Forum and the particular skills and experience which you could bring to the Forum:**

7. **Are there any further details or information which you would like to provide in support of your application?**

DECLARATION

I have read the information provided with this application form including the Constitution and Membership Selection Criteria and, if appointed, I am able to carry out the necessary duties and undertake any required training.

Signed: ..... **Date**: .....

Name: ..... **(*in block capitals*)**

Please return this form to: prow@cornwall.gov.uk

If you have any queries, please contact Tim Passmore via the above email address

PRIVACY NOTICE - GENERAL DATA PROTECTION REGULATIONS

The Data Controller for all the information you provide on this form is Cornwall Council, New County Hall, Treyew Road, Truro TR1 3AY. Data Protection Registration Number: Z1745294

If you need help in understanding or completing this form, please contact CLAF or the named representative above.

The information you provide on this form will be used solely for the purpose of providing the 2018 recruitment service to the Cornwall Local Access Forum. Your data will be held within Cornwall Council's secure network and premises and will not be processed outside of the UK. Access to your information will only be made to authorised members of staff who are required to process it for the purposes outlined in this privacy notice.

In accordance with the Batchelor Retention Guidelines if your application is unsuccessful your information will be retained for 6 months from the closing date for applications. If your application is successful your information will be added to your personnel file and will be retained for 6 years from the date of you ceasing to be a member of the Forum.

Whilst your personal information belongs to you, you have the right to:

- **be informed how we will process it,**
- **request a copy of what we hold about you and in commonly used electronic format if you wish,**
- **have it amended if it is incorrect or incomplete,**
- **have it deleted (where we do not have a legal requirement to retain it),**
- **withdraw your consent if you no longer wish us to process it,**
- **restrict how we use it,**
- **object to us using it in relation to a legal task or in the exercise of an official authority.**

If you would like to access any of the information we hold about you or have concerns regarding the way we have processed your information, please contact the Data Protection Officer, Assurance, Cornwall Council, County Hall, Truro TR1 3AY. Tel: 01872 326424. Email: dpo@cornwall.gov.uk.

We would prefer any complaints to be made to us initially so that we have the opportunity to see if we can put things right. However, if you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns direct with the Information Commissioners Office. Tel: 0303 123 1113. https://ico.org.uk/concerns/

☐ **I confirm that I have read the Privacy Notice above and that I agree to my information being used for the purpose described (please tick box).**