

CORNWALL COUNTRYSIDE ACCESS FORUM (CCAF) MINUTES OF THE MEETING HELD ON TUESDAY 23 JULY 2019

Date: Tuesday 23 July 2019
 Time: 2.00 pm
 Venue: Grenville Room, County Hall, Treyew Road, Truro TR1 3AY

Present: Phillip Allen, Gerry Brain, Steve Church, Ross Durkin, Jim Flashman CC, Nick Jeans, Esther Kieboom, Matt Luke CC, Cherilyn Mackrory CC, Jacqueline Merrick and Stephen Wilson

Also in L Beardsmore (Democratic Officer)

Attendance: M Beckett (Interim Head of Natural Environment Service)
 M Eastwood (Countryside Access Team Leader)

Apologies: Mark Hynard, Carol Wilson and Lucy Wilson

Minute no		Action by
CAF/1	Election of Chairman for 2019/20 It was moved by Councillor Luke, seconded by Councillor Flashman, that Esther Kieboom be elected Chairman of the Cornwall Countryside Access Forum for 2019/20. Esther Kieboom stated that she did not wish to be Chairman for 2019/20, as she had other commitments which prevented her from giving full input to the role, which was an important one and required full commitment. There being no other nominations, it was moved by Nick Jeans, seconded by Councillor Luke, and RESOLVED that 1. The matter of election of Chairman for 2019/20 be deferred to the next Forum meeting; 2. Esther Kieboom acts as Chairman for the meeting.	Secretary's Representative

CAF/2	Election of Vice Chairman for 2019/20 It was moved by Nick Jeans, seconded by Gerry Brain, and RESOLVED that Esther Kieboom be elected Vice Chairman of the Cornwall Countryside Access Forum for 2019/20. Esther Kieboom thanked Forum Members for her election. She stated that whilst she was agreeable to continue in this support role to the Chairman for the year, and whilst she was prepared to act as Chairman for the meeting, she reiterated that she was not willing to be Chairman for 2019/20.	Secretary's Representative
CAF/3	Welcome to New Members and Introductions The Acting Chairman welcomed new members to the Forum and invited all parties present to introduce themselves.	
CAF/4	Changes to Membership The Forum considered the previously circulated Changes to Membership 2019 report, presented by the Secretary's Representative. There followed a discussion on the requirement on the Appointing Authority to ensure a balance of interest groups, as set out in the Forum's Constitution, and the need to recruit more members in the Landowner/Manager group. Following consideration of the report and information provided, it was AGREED that 1. The report be noted; 2. The Secretary's Representative provides recruitment documents to a) Esther Kieboom for forwarding to her contacts at the National Trust and the NFU; and b) Gerry Brain for forwarding to his contacts in the groups of which he is a member; 3. Steve Church's offer to swap onto the Landowner/Manager group by virtue of his role	Secretary's Representative ME

	with the Bude Canal Trust, if appropriate, be considered.	
CAF/5	Cornwall Countryside Access Forum Annual Report 2018/19 The Forum considered the previously circulated Annual Report 2018/19 drafted by the former Chairman, Kay Driver, presented by the Acting Chairman. There followed a discussion on the flyer to advertise the work of the Forum produced for the Royal Cornwall Show in June 2019 and the arrangements to share a stand at the Show. Following consideration of the report and information provided, it was AGREED that 1. A plan for the Forum's presence at next year's Royal Cornwall Show be formulated by the Parish Initiatives Working Group and completed by December 2019; 2. Funds be provided by the Natural Environment Service for a banner to be produced by the Parish Initiatives Working Group to advertise the work of the Forum, to be used at the Royal Cornwall Show 2020.	PIWG MB/PIWG
CAF/6	Declarations of Interest (on matters included in the agenda) There were no declarations of interest.	
CAF/7	Minutes of the Meeting held on 30 April 2019 It was moved by Councillor Mackrory, seconded by Councillor Luke, and RESOLVED That the Minutes of the meeting of the Cornwall Countryside Access Forum held on 30 April 2019 were correctly recorded and that they be signed by the Chairman. Nick Jeans stated that in respect of Minute No. CAF/61 (Cornwall Council's Proposed New Trails) the A30	

	Designated Funds CSI Cycling Schemes Task and Finish Group had subsequently been set up and was currently involved in consultations with the design team on the project. It was AGREED that the information be noted.	
CAF/8	Matters Arising (Not otherwise included in the agenda) The Acting Chairman stated that as inclusion of Matters Arising in an agenda was not considered to be good practice as it did not support public access to information, that this was to be removed from future agendas. It was AGREED that the information be noted.	
CAF/9	Chairman's Announcements The Forum considered the following announcements by the Acting Chairman: (i) <u>Membership of Working Groups</u> The Acting Chairman requested that each Forum member took an active role in the working groups during the year. (ii) <u>Current Status of the Forum</u> The Acting Chairman stated that engagement with Cornwall Council had been more positive and constructive during the year. (iii) <u>Future considerations</u> The Acting Chairman stated that: • Major planning developments provided opportunities and also threats to public access; • New trails being developed needed to be inclusive to all; • The transfer of footpath maintenance to parish councils was well underway. Some parishes were making good progress, however some less so. This was the focus of the Parish Initiatives Working Group.	Forum Members

	(iv) <u>Revised Topic</u> The Acting Chairman stated that at the recent agenda meeting, she had requested that the Work Programme item on the agenda be changed to Partnerships, to emphasise the need for collaborative working. Following consideration of the above matters, it was AGREED that the information be noted.	
CAF/10	Working Group Updates (Verbal reports from the Chairman of each of the following Working Groups:) Consideration was given to the updates given by the Chairman or Representative of each of the following Working Groups and Task and Finish Groups and it was subsequently AGREED that the information be noted:	
CAF/11	A30 Carland Cross to Chiverton Cross Task and Finish Group The Forum considered the previously circulated report presented by Nick Jeans, and to additional information provided in respect of the Planning Inspector's closing examination at the end of August 2019, and also the viewing area and footpath to the area of archaeological interest at Carland Cross.	
CAF/12	A30 Designated Funds CSI Cycling Schemes Task and Finish Group The Forum considered the previously circulated report presented by Nick Jeans and to additional information provided in respect of the proposed meeting with the design team following the outcomes of the public consultation, which was expected to be approximately the end of August 2019.	
CAF/13	A30 St Austell Link Road Improvement Task and Finish Group The Forum considered the previously circulated report presented by Nick Jeans, who confirmed that there was	

	nothing further to add at this stage.	
CAF/14	Carclaze Garden Village Task and Finish Group The Forum considered the previously circulated report presented by Nick Jeans and to additional information provided by Councillor Luke in respect of the closure of a Right of Way by Imerys, as it had been washed away, and the closure of a permissive footpath for some months by Ecobos for safety reasons whilst work was being carried out.	
CAF/15	Coastal Access Working Group The Forum considered the previously circulated report presented by Steve Church and to additional information provided in respect of Natural England's principle of ensuring access was as widely available as possible. Following discussions regarding responsibility for stiles and gates, accessibility issues, and the requirements of the Disability Discrimination Act, it was AGREED that : 1. The comments in respect of the Marsland Mouth – Newquay stretch of Coast Path, as set out in Appendix 1 to the report, be endorsed; 2. The recommendations made regarding Natural England's proposals in respect of a) the Newquay – Penzance, and b) the St Mawes – Cremyll stretches of Coast Path to the Secretary of State be endorsed, together with appropriate representations based on these recommendations being made to Natural England as the Forum's formal response ; 3. Authority be delegated to Steve Church to be the formal contact for all consultation responses regarding coastal access. The Forum gave thanks to Steve Church for the significant amount and excellent work undertaken during the year.	SC

CAF/16	Consultation Response Working Group (i) <u>Planning for Coastal Change</u> Consideration was given to the information provided by Steve Church in respect of the Chief Planning Officer's Advice Note for planning officers considering applications for developments on the coast, that in order to reflect Natural England's proposals for coastal access, it be developed further to ensure that when consideration is given to proposed developments: • access land be taken into account; • where roll back had occurred, new paths be taken into account; and • the potential impairment of views of the sea be taken into account. ii) <u>Consultation Protocol</u> Following lengthy discussions on the Forum's inclusion in receipt of notifications of planning developments affecting rights of way, including consideration of the potential workload of planning applications affecting rights of way and coastal access; consideration of a motion to be put to Full Council; and whether a final version of the Forum's Consultation Protocol had been drafted, it was AGREED that 1. The Countryside Access Team Leader to request from the Business and Incident Manager a copy of the final version of the Forum's Consultation Protocol; 2. A teleconference/Skype meeting be set up following the Forum meeting between the Acting Chairman, Steve Church, Councillor Mackrory and the Countryside Access Team Leader, to discuss further how to progress the matter.	ME EK/SC/CM/ME
CAF/17	Countryside Access Strategy Task and Finish Group It was noted that the Countryside Access Strategy Task and Finish Group had not met since September 2018 pending a review of the draft Strategy.	

CAF/18	Developing Parish Initiatives Working Group The Forum considered the verbal update given by Phil Allen, which included: • The Local Maintenance Partnership initiative to assist 8 parishes to undertake capital improvements to footpaths during the year; • Taking feedback on the initiative to community network meetings; • Bringing more parishes into the LMP; • Examination of the blocks to the use of footpaths, such as lack of signposts and/ or poor condition, and how they could be overcome.	
CAF/19	Funding Opportunities Task and Finish Group It was noted that the Funding Opportunities Task and Finish Group had not met for many months, and it was AGREED that the Group be abandoned.	Secretary's Representative
CAF/20	Moorland and Open Access Working Group It was noted that the group had not met for over 12 months, however it was considered that there was work for the group to do, particularly in respect of resolving issues to access on Bodmin Moor, which would include liaising with moor farmers and landowners.	MOAWG
CAF/21	Multi Use Trails Working Group The Forum considered the previously circulated report presented by Nick Jeans and to additional information provided: (i) <u>Camelford By Pass</u> Following the meeting on 28 June 2019 to discuss the revived project, it was noted that some design work was now due to be undertaken. (ii) <u>Truro Northern Access Road</u> It was noted that Nick Jeans had nothing further to report at this stage.	

	The Forum gave its thanks to Nick Jeans for the significant and excellent work on various projects undertaken during the year. There followed a discussion in respect of the constricted maximum width of the proposed pathway along the Truro Northern Access Road, of particular concern as it would be used by pedestrians, cyclists and potentially also by mobility scooters, and the proposed compromise to have a cycle route on one side of the road and a pedestrian route on the other side. Following consideration of the information provided, it was AGREED that Stephen Wilson gives a presentation at the next Forum meeting on modern mobility scooters.	SW
CAF/22	Rights of Way and Definitive Map Working Group This item was taken after Agenda No. 11.13 (St Austell China Clay Minerals Permission Task and Finish Group) to allow telephone contact to be made with the Representative of the ROWDMWG for her update. Consideration was given to Lucy Wilson's verbal update, which included the reasons for the group not having met for some time, and the need to scope which organisations were keen to get footpaths open and being used, such as riding schools, walking groups and cycling groups, for example.	ROWDMWG
CAF/23	St Austell China Clay Minerals Permission Review Task and Finish Group The Forum considered the previously circulated report presented by Nick Jeans. It was noted that there was nothing further to add at this stage.	

	Following subsequent discussion regarding a meeting between the Countryside Access Team Leader and the Mineral Planning and Waste Recycling Manager, Imerys, during which consideration was given to the source of funding for moving approximately 20 paths, it was AGREED that Nick Jeans contacts the Mineral Planning and Waste Recycling Manager, Imerys, to discuss a suitable date for the next meeting with the Group.	NJ
CAF/24	Appointments to Working Groups 2019 The Forum considered the previously circulated report presented by the Secretary's Representative. Following consideration, it was AGREED that 1. The following groups continue, and that membership be as follows: <u>Coastal Access Working Group</u> Steve Church, Ross Durkin, Nick Jeans, Jacqueline Merrick, Lucy Wilson and Stephen Wilson. <u>Consultation Response Working Group</u> Esther Kieboom, Jacqueline Merrick, Carol Wilson and Local Forum member, where appropriate. <u>Developing Parish Initiatives Working Group</u> Philip Allen, Ross Durkin, Mark Hynard, Matt Luke and Carol Wilson. <u>Moorland and Open Access Working Group</u> Gerry Brain, Jim Flashman, Jacqueline Merrick and Stephen Wilson. <u>Multi Use Trails Working Group</u> [including: • A30 Carland Cross to Chiverton Cross Road Improvement Task and Finish Group • A30 Designated Fund CSI Cycling Schemes Task and Finish Group • Camelford By Pass Task and Finish Group • Truro Northern Access Road Task and Finish Group]	Secretary's Representative

	Philip Allen, Nick Jeans, Carol Wilson, Lucy Wilson and Stephen Wilson. <u>Rights of Way and Definitive Map Working Group</u> Philip Allen, Ross Durkin, Carol Wilson and Lucy Wilson. <u>A30 St Austell Link Road Improvement Task and Finish Group</u> Matt Luke, Nick Jeans and Lucy Wilson. <u>Carclaze Garden Village Task and Finish Group</u> Gerry Brain, Nick Jeans and Matt Luke. <u>Countryside Access Strategy Task and Finish Group</u> Steve Church, Ross Durkin, Nick Jeans, Esther Kieboom, Cherilyn Mackrory, Lucy Wilson and Stephen Wilson. <u>St Austell China Clay Mineral Permission Review Task and Finish Group</u> Gerry Brain, Nick Jeans and Matt Luke. 2. The following group be abandoned: <u>Funding Opportunities Task and Finish Group</u> 3. Authority be given to the Chairman to appoint ad-hoc working groups and/or task and finish groups between meetings, where necessary.	
CAF/25	Correspondence to the Forum - Matters of Interest or Concern Nick Jeans stated that he had been forwarded an email from the Clerk to Camelford Town Council enquiring about the Camelford By Pass project, to which he had responded and had not heard further. It was AGREED that the information be noted.	
CAF/26	Partnerships The Forum considered the report tabled at the meeting, presented by the Countryside Access Team Leader.	

	Following consideration of the report, it was AGREED that 1. The proposed presentation by the National Access Adviser, CLA, be postponed at least to Winter 2019, as she had resigned her post and also pending the outcome of Brexit. 2. A meeting in September 2019 with Councillor Flashman and the Countryside Access Team Leader with farmers to discuss issues in respect of rights of way and farmland be pursued; 3. Forum members to invite representatives of appropriate organisations to give a presentation at a future meetings, suggestions including: • Imerys (Matt Luke) • National Trust (Esther Kieboom) • NFU (Jim Flashman/Esther Kieboom) • Sustrans (Phil Allen) • SW Lakes Trust (Phil Allen) • Cornwall Council Leader (Acting Chairman/Countryside Access Team Leader) • Duchy of Cornwall (relevant Forum member, on receipt of contact details from Representative of Secretary to CCAF) • English Heritage (relevant Forum member).	ME ME/JF Forum Members
CAF/27	Date, Time and Venue of Future Meetings The Forum noted the dates of future meetings.	
CAF/28	Any Business the Chairman Considers to be Urgent There was no urgent business for consideration.	

The meeting ended at 5.10 pm.

Contact: Lynne Beardsmore, Democratic Services
ccaf@cornwall.gov.uk

External: 01579 341243
Internal: 441243

