

CORNWALL COUNTRYSIDE ACCESS FORUM (CCAF) MINUTES OF THE MEETING HELD ON TUESDAY 24 JULY 2018

Date: Tuesday 24 July 2018
 Time: 2.00 pm
 Venue: Grenville Room, Cornwall Council, County Hall, Treyew Road, Truro
 TR1 3AY

Present: Philip Allen, Gerry Brain, Marie Bryant, Steve Church, Kay Driver,
 Jim Flashman CC, Nick Jeans, Esther Kieboom, Matt Luke CC,
 Andrea Sandford, Carol Wilson and Lucy Wilson

Apologies: David Andrewartha, Mark Hynard, Cherilyn Mackrory CC and
 Jacqueline Merrick

Minute no		Action by
CAF/1	Report from Chairman 2017/18 The Forum considered the previously circulated Chairman's report 2017/18, presented by Kay Driver. There followed discussion of some matters in the report, including: (i) A training session on the completion of Definitive Map Modification Orders, subsequently AGREED to take place at 1:00pm on Tuesday 30 October 2018, led by Lucy Wilson and Andrea Sandford; (ii) A presence at the Royal Cornwall Show in 2019, AGREED to be provided by Councillors Luke and Flashman, to raise awareness of the Forum, the work it undertook and appropriate use of the countryside by members of the public. It was also noted that prior liaison with the stand attendees would be beneficial for the next event; (iii) The benefit of a structure chart of Cornwall Council officers with whom the Forum may have contact to be provided to the Chairman by the Countryside Access Team Leader. Following consideration of the report, it was AGREED that	

	1. A training session to be arranged on the completion of Definitive Map Modification Orders, to take place at 1:00pm on Tuesday 30 October 2018, led by Lucy Wilson and Andrea Sandford; 2. Councillors Luke and Flashman to be the Forum's representatives at the Royal Cornwall Show in 2019, to raise awareness of the Forum, the work it undertook and appropriate use of the countryside by members of the public. 3. A structure chart of Cornwall Council officers with whom the Forum may have contact to be provided to the Chairman by the Countryside Access Team Leader.	AS/LW JF/ML MKE/ Secretary's Representative
CAF/2	Election of Chairman for 2018/19 It was moved by Nick Jeans, seconded by Andrea Sandford, and RESOLVED that Kay Driver be elected Chairman of the Cornwall Countryside Access Forum for 2018/19. Kay Driver thanked Forum members for her election.	
CAF/3	Election of Vice Chairman for 2018/19 It was moved by Steve Church, seconded by Lucy Wilson, and RESOLVED that Esther Kieboom be elected Vice Chairman of the Cornwall Countryside Access Forum for 2018/19. Esther Kieboom thanked Forum members for her election.	
CAF/4	Welcome to New Members and Introductions The Chairman welcomed new members to the Forum and invited all parties present to introduce themselves.	
CAF/5	Changes to Membership 2018 The Forum considered the previously circulated Changes to Membership 2018 report presented by the Secretary's Representative. In response to comments and questions raised by	

	Forum Members, the Secretary's Representative confirmed that: (i) The number of Cornwall Councillors appointed to the Forum was set out in the Local Access Forums (England) Regulations 2007 paragraph 3.(4)(b) and also in the Forum's Constitution paragraph 4.6. (ii) These appointments were made the Leader of Cornwall Council and the 3 Cornwall Council places were currently filled; (iii) Expressions of interest from Cornwall Councillors had been directed to the Leader for consideration. The Chairman stated subsequently that she would draft a Press Release highlighting that following the recent recruitment exercise, new members had joined the Forum and that there were still some vacancies, which was AGREED. Following consideration of the matter, it was AGREED that 1. The information be noted; 2. The Chairman drafts a Press Release highlighting that following the recent recruitment exercise, new members had joined the Forum and that there were still some vacancies to be filled.	KD
CAF/6	Declarations of Interest (On matters included in the agenda) There were no declarations of interest.	
CAF/7	Minutes of the meeting held on 15 May 2018 It was moved by Councillor Flashman, seconded by Councillor Luke, and RESOLVED That the Minutes of the meeting of the Cornwall Countryside Access Forum held on 15 May 2018 were correctly recorded and that they be signed by the Chairman, subject to the following amendment: (i) Minute No. CAF/66 (Matters Arising (Not otherwise included in the agenda)), paragraph (vii) (Rights of Way and Definitive Map Working Group (Minute No. CAF/56)): To read: "On behalf of the Forum the Forum	Secretary's Representative

	Chairman welcomed back the Chairman of the ROWDMWG to the meeting following his illness."	
CAF/8	Matters Arising (Not otherwise included in the agenda) The Forum considered the following matters: (i) <u>Matters Arising (Minute No. CAF/66); (Matters Arising (Minute No. CAF/46 (iii)); (Matters Arising (Minute No. CAF/27) Local Maintenance Partnership (LMP) Review)</u> In response to a query from a Forum member regarding an update on the LMP review, the Countryside Access Team Leader stated that the matter would be addressed at Agenda No. 14 (CCAF Work Programme). (ii) <u>A30 Road Improvements Task and Finish Group (Minute No. CAF/70)</u> Councillor Flashman stated that he had been approached by the Media to comment on the A30 road improvements and that he had reiterated the need for suitable underpasses to be provided for use by pedestrians, cyclists, horse riders and livestock. Following consideration of the above matters, it was AGREED that the information be noted.	
CAF/9	Chairman's Announcements The Forum considered the following announcements by the Chairman: (i) <u>Chairman's Meeting with the Cornwall Council Leader</u> The Chairman and former Vice Chairman had a meeting with the Leader of Cornwall Council on Tuesday 17 July 2018, which the Service Director - Environment also attended. Advice was left with them, which included: - Improvements to Rights of Way (RoW); - The possibility of an extension to the 2026 deadline for recording RoW on the Definitive Map; - Confirmation received from the Portfolio Holder for Environment and Public	

	Protection of qualification for Community Infrastructure Levy monies, and the aim for this to be used to create new RoW to and to link up Greenways; - A vision for an app to be developed to promote the value and benefits of the Cornwall countryside to health and wellbeing. The matter of the non submission of the Forum's Press Release regarding dogs out of control to the Media and the publication of a more muted item in the community network newsletter was also raised, for which an apology was given, together with an assurance that the matter would be investigated and the outcome advised. Following consideration of the above matter, it was AGREED that the information be noted.	
CAF/10	Working Group Updates (Verbal reports from the Chairman or Representative of each of the following Working Groups:) The Forum gave consideration to the verbal updates given by the Chairman or Representative of the following working groups and task and finish groups, following which it was AGREED that the information be noted:	
CAF/11	A30 Road Improvements Task and Finish Group Consideration was given to the update reports tabled at the meeting in respect of the A30 road improvements consultations considered by the following task and finish groups, presented by Nick Jeans: (i) <u>A30 Carland Cross to Chiverton Cross Task and Finish Group</u> Further to the report made to the Forum at its last meeting, the following points of concern remained: - Crossing provision at Chiverton on the line of the St Agnes - Truro existing route; - Poor connectivity and long diversions in the Marazanvose – Nancarrow Farm area; - Crossing arrangements to the East – West crossing of the A39 south of the A30; - Outcomes of the negotiations regarding the	

required cycle link east of Carland.

In view of these concerns, it was proposed to request a further meeting with Highways England to address the outstanding issues, which was AGREED.

A discussion of new Forum members' interest in the project subsequently took place, during which it was AGREED that Nick Jeans would provide a copy of the consultation response to Philip Allen and Carol Wilson, and also that the Secretary's Representative would circulate Forum members' contact details.

Following consideration of the report and information given, it was **AGREED** that

1. Nick Jeans to arrange for a letter to be sent to Highways England to request a meeting for the A30CCCCTFG to address the concerns outlined in the report and to report the outcomes to the Forum at its next meeting.
2. Nick Jeans to arrange for a copy of the consultation response to be forwarded to Philip Allen and Carol Wilson for information;
3. The Secretary's Representative to arrange for a list of Forum members' contact details to be circulated to all Forum members for information.

NJ

NJ

Secretary's
Representative

(ii) A30 – St Austell Link Road Task and Finish Group

Following the meetings which had taken place with the Project Manager, CORMAC, the final proposal was considered by the A30SALRTFG to be the best outcome possible given the need to satisfy safety requirements, and the overall gain in improved walking, cycling and equine provision was considered to far outweigh any disadvantages.

It was proposed to write formally to the Project Manager, CORMAC, to request that, subsequent to planning approval for the scheme having been obtained, the A30SALRTFG be given the opportunity to review the finalised scheme, and on that basis the scheme be commended by the Forum, which was AGREED.

In addition, arising from the A30STLRTFG's work, it was suggested that a new Carclaze Garden Village Task and Finish group be appointed to undertake a consultation with the Planning Service and the

	Developers to ensure that Council policy was followed, particularly to ensure that connectivity with the existing RoW network in the area formed part of the major development, which was AGREED. It was suggested by the Chairman that Gerry Brain be the Forum's representative in this matter, which was AGREED. The Chairman also requested that Gerry Brain liaised with Nick Jeans. Councillor Luke added that he would supply the relevant contact details to Gerry Brain and Nick Jeans. In response to comments from Forum members, the Chairman acknowledged that there was a need for improved links between the Forum and Planning Committees and suggested that Esther Kieboom be the Forum's representative in this regard, which was AGREED. Following consideration of the verbal reports from Nick Jeans in respect of the (i) A30 Carland Cross to Chiverton Cross Road Improvements Task and Finish Group, and (ii) A30 – St Austell Link Road Improvements Task and Finish Group, and the additional information provided, it was AGREED that: 1. Nick Jeans to arrange for a letter on behalf of the Forum to be sent to the Project Manager, CORMAC, to request that, subsequent to planning approval for the scheme having been obtained, the A30SALRTFG on behalf of the Forum be given the opportunity to review the finalised scheme, and on that basis, the scheme be commended; 2. A new Task and Finish Group be set up to consider the Carclaze Garden Village proposal; that Gerry Brain be the Forum's representative; and that he liaises with Nick Jeans; 3. Councillor Luke to supply to Gerry Brain and Nick Jeans the relevant contact details for the Managing Director of Eco Bos Development Limited in respect of the Carclaze Garden Village proposal; 4. Esther Kieboom be the Forum's representative to facilitate improved links between the Forum and the Council's Planning Committees.	NJ GB/NJ ML EK
CAF/12	Coastal Access Working Group The Forum considered the previously circulated	

	Coastal Access Working Group report presented by Steve Church who, for the benefit of new members, summarised the CAWG's activities in respect of representations made to Natural England (NE) regarding possible locations for improvement to the Coast Path in Cornwall, for which a large number of improvements had been put forward, and drawing attention in particular to the response of NE, including the Forum recommendations accepted in respect of the Penzance to St Mawes stretch of coast path, as detailed in the report. In response to comments and questions raised by Forum Members, Steve Church confirmed that: (i) The improvements to the Coast Path were wholly funded by Government; (ii) Following the review, any new route decided by NE may differ in some cases from an existing Right of Way; any such length would automatically acquire new public rights of access on foot once approved by the Secretary of State; (iii) In respect of those lengths of the Coast Path established by agreement with landowners, if incorporated into the new route, these would also acquire the public rights.	
CAF/13	Countryside Access Strategy Task and Finish Group Consideration was given to the verbal update given by Kay Driver in respect of the Countryside Access Strategy, in which she highlighted that: (i) An initial meeting with officers to discuss the proposed Countryside Access Strategy had been held, in which many details had been discussed. (ii) The next meeting was scheduled to be held on 21 September 2018, from which the outcomes would be reported to the Forum.	
CAF/14	Consultation Response Working Group Consideration was given to the verbal update given by Kay Driver in respect of the Consultation Response Working Group, in which she stated that the CRWG had not met as no new consultations had been notified since the last meeting on 15 May 2018.	

CAF/15	Funding Opportunities Task and Finish Group Consideration was given to the verbal update given by Kay Driver in respect of the Funding Opportunities Task and Finish Group, in which she stated that the possibility of a Forum member writing funding applications had been discussed, and she requested anyone with experience in this area to come forward. The Countryside Team Leader stated that opportunities for funding for Rights of Way were being sought, and assistance from any Forum member willing to approach other Local Authorities and Local Access Forums to undertake research, or having experience of completing funding applications would be welcome. During subsequent discussions, the following suggestions were made: (i) Researching the possibility of accessing funding for health related matters; (ii) Liaising with Forest Schools, which were currently able to access funding; (iii) Providing a Press Release. Following consideration of the report and information provided, it was AGREED that Councillor Flashman would investigate how funding was accessed by Forest Schools and report the outcome to the Forum.	JF
CAF/16	Moorland and Open Access Working Group Consideration was given to the verbal update given by Kay Driver in respect of the Moorland and Open Access Working Group, in which she suggested that Andrea Sandford take over the role of Lead for MOAWG following Bob Fraser's resignation, which was AGREED. There followed some discussion regarding Cornwall Council farms on Bodmin Moor and it was suggested by a Forum member that an initial approach be made to the Cornwall Council's Estates department, which was AGREED. Following consideration of the verbal update and information provided, it was AGREED that	

	1. Andrea Sandford leads the Moorland and Open Access Working Group; 2. An initial approach be made to Cornwall Council's Estates department to investigate Cornwall Council's farms on Bodmin Moor.	AS AS
CAF/17	Multi Use Trails Working Group Consideration was given to the verbal update given by Nick Jeans in respect of the Multi Use Trails Working Group, in which he stated that there had been no meetings since the Forum's meeting on 15 May 2018 as there had been no new work for MUTWG to consider. The Countryside Access Team Leader stated that he had been involved in meetings regarding the development of trails in South East Cornwall, such as from Liskeard to Looe, for example. A Forum member stated that there was a proposal for a new off-road cycleway between Callington and Saltash, which was currently in its infant stages. A Forum member suggested that Quiet Roads could potentially form part of a multi-use trail.	
CAF/18	Rights of Way and Definitive Map Working Group It was noted that following the end of the term of office of the Chairman of the Rights of Way and Definitive Map Working Group, there was no update available.	
CAF/19	Appointments to Working Groups 2018 Consideration was given to the report tabled at the meeting and presented by Nick Jeans in respect of the St Austell China Clay Mineral Permission Review Task and Finish Group, which had been formed in 2013 to respond to the review of a planning consent under which most of the Cornish china clay industry operated, and which had been dormant since until the SACCMPTFG Chairman received an invitation to attend meetings with Imerys and the Cornwall Council Planning Service on 13 June 2018 and 9 July 2018. The former Chairman of SACCMPTFG had proposed that the Working Group be reconstituted, which was	

AGREED.

It was also AGREED that the response drafted by the former Chairman of SACCMPRTFG and included in the report be the Forum's formal response to the review.

Following consideration of the report and the information provided, it was **AGREED** that:

1. The St Austell China Clay Mineral Permission Review Task and Finish Group be reconstituted;
2. The draft comment included in the report tabled at the meeting be the Forum's formal consultation response.

GB/ML/NJ

GB/ML/NJ

Consideration was then given to the previously circulated report in respect of Appointments to Working Groups, presented by the Secretary's Representative.

The Secretary's Representative stated that Jacqueline Merrick had sent an email confirming that she wished to resign from the A30 Road Improvements Task and Finish Group.

Following consideration of the report and information provided, it was **AGREED** that

1. The existing Working Groups and Task and Finish Groups continue, including the previously dormant St Austell China Clay Mineral Permission Review Task and Finish Group;
2. Authority be given to the Chairman to appoint ad hoc working groups between meetings, if appropriate, after expressions of interest have been sought from all Forum members;
3. The previous custom of having 1 representative from each interest group to serve on each Working Group or Task and Finish Group be abandoned;
4. The appointments to the Working Groups and Task and Finish Groups be as follows:

Coastal Access Working Group

Steve Church
Nick Jeans
Jacqueline Merrick
Lucy Wilson

Consultation Response Working Group

Kay Driver
Esther Kieboom
Jacqueline Merrick

Moorland and Open Access Working Group

Marie Bryant
Jim Flashman
Jacqueline Merrick
Andrea Sandford

Multi Use Trails Working Group

Philip Allen
Gerry Brain
Lucy Wilson

Rights of Way and Definitive Map Working Group

Marie Bryant
Andrea Sandford
Lucy Wilson

A30 Carland Cross to Chiverton Cross Task and Finish Group

Philip Allen
Nick Jeans
Carol Wilson

A30 - St Austell Link Road Task and Finish Group

Gerry Brain
Matt Luke
Nick Jeans
Lucy Wilson

Carclaze Garden Village Task and Finish Group

Gerry Brain
Nick Jeans
Matt Luke

Countryside Access Strategy Task and Finish Group

Steve Church
Kay Driver
Nick Jeans
Esther Kieboom
Lucy Wilson

	Funding Opportunities Task and Finish Group Philip Allen Kay Driver Carol Wilson St Austell China Clay Mineral Permission Review Task and Finish Group Gerry Brain Matt Luke Nick Jeans	
CAF/20	Correspondence to the Forum - Matters of Interest or Concern It was noted that no matters of interest or concern arising from correspondence circulated to Forum members had been advised. In respect of the Cornwall Sports Partnership, the Chairman stated that she had contacted the Director, Cornwall Sports Partnership in response to his suggestion to meet to discuss the building of a mutually beneficial relationship, and suggested that Gerry Brain be the Forum's representative, which was AGREED. In respect of the Penwith Landscape Partnership, the Chairman stated that the Access Officer, Penwith Landscape Partnership, had offered to attend a Forum meeting and that she would make the necessary arrangements for them to attend, which was AGREED. A Forum member suggested that a meeting early in the project would provide the Forum with the opportunity to put forward its ideas. Following discussion, it was AGREED that, as the Penwith Landscape Partnership was just beginning its work, a representative be invited to the Forum meeting scheduled for 29 January 2019. Following consideration of the information provided, it was AGREED that 1. Gerry Brain be the Forum's representative to the Cornwall Sports Partnership and that he pursues the building of a mutually beneficial relationship between the Cornwall Sports Partnership and the Forum; 2. The Chairman to contact the Access Officer,	GB KD

	Penwith Landscape Partnership, inviting them to attend the Forum meeting scheduled for 29 January 2019.	
CAF/21	CCAF Work Programme The Forum considered the previously circulated report in respect of Cornwall Countryside Access Forum Work Programme presented by the Countryside Access Team Leader, who drew attention to a typographical error in respect of the Co-ordination of Volunteers entry, which should read: "Winter 2018". During consideration of the report, the following topic was suggested for inclusion in the work programme for January 2019: • Planning Applications - Linking up Greenways and Rights of Way (including policy changes following introduction of the new planning framework) – Planning Services Further comments included: (i) In respect of the above addition to the work programme, the Forum's requirement for the presentation should be discussed with the Head of Development Management before a representative from Planning Services attended the Forum's meeting in January 2019; (ii) Experience had shown that it was important for the Forum to be engaged at the beginning of any project, when it could have meaningful input; (iii) In respect of the presentation on Maintenance of Category 5 and Roads, the aim was for the Forum to highlight that it was not only motorised vehicles that used roads, but walkers, cyclists and horse riders, for example. Following consideration of the matter, it was AGREED that 1. The following be added to the Forum's Work Programme for January 2019: Planning Applications - Linking up Greenways and Rights of Way (including policy changes following introduction of the new planning framework) – Planning Services; 2. The Head of Development Management be contacted before the presentation on the above	MKE EK

	topic to discuss the information being sought by the Forum.	
CAF/22	Date, Time and Venue of Future Meetings The Forum noted the dates of future meetings.	
CAF/23	Any Business the Chairman Considers to be Urgent There was no urgent business for consideration.	

The meeting ended at 4.35 pm.

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