

**CORNWALL COUNTRYSIDE ACCESS FORUM
(CCAF)
MINUTES OF THE MEETING HELD ON TUESDAY 28 JANUARY 2020**

Date: Tuesday 28 January 2020
Time: 2.00 pm
Venue: Grenville Room, County Hall, Treyew Road, Truro TR1 3AY

Present: Philip Allen, Gerry Brain, Steve Church, Ross Durkin, Jim Flashman CC, Mark Hynard, Nicholas Jeans, Esther Kieboom (Chair), Matt Luke CC, Jacqueline Merrick and Stephen Wilson

Also in R Andrew (Head of Environment Assets and Service Delivery)

Attendance: L Beardsmore (Democratic Officer)
J Beveridge (Clerk, Ludgvan Parish Council)
M Eastwood (Countryside Access Team Leader)
J Lay (Councillor, Crowan Parish Council)
R Smith (Councillor, Crowan Parish Council)

Apologies: Carol Wilson

Minute no		Action by
CAF/51	Election of Vice Chair It was moved by the Chair, seconded by Councillor Flashman, and RESOLVED that Ross Durkin be elected Vice Chairman for the remainder of 2019/20.	LB
CAF/52	National Trust The Forum noted that Ian Marsh, National Trust, did not attend the meeting and also that the Chair would be contacting him in this regard.	EK
CAF/53	Countryside Access Strategy - Update The Forum gave consideration to a verbal report by the Head of Environment Assets and Service Delivery, who gave a brief overview of his background and his aims for the whole Environment Service, and also by the	

	Countryside Access Team Leader on the Countryside Access Strategy. Comments made by Forum members on the existing draft Strategy were noted. Following consideration of the information provided, it was AGREED that the information be noted.	RA/ME
CAF/54	Declarations of Interest There were no declarations of interest.	
CAF/55	Minutes of the Meeting held on 29 October 2019 It was moved by Ross Durkin, seconded by Mark Hynard, and RESOLVED That the Minutes of the meeting of the Cornwall Countryside Access Forum held on 29 October 2019 were correctly recorded and that they be signed by the Chairman, subject to the following amendment: (i) Minute No. CAF/31 (Partnerships), Resolution 2. Action: To read: "Councillor Flashman contacts... (JF)".	LB
CAF/56	Matters Arising (Not otherwise included in the agenda) The Forum noted that there were no matters arising from the meeting held on 29 October 2019.	
CAF/57	Chair's Announcements The Forum considered the following announcements by the Chair: (i) <u>Resignations from the Forum</u> The Chair drew attention to the resignations received from Councillor Mackrory and Lucy Wilson.	

	The Secretary's Representative confirmed that the Leader had been made aware of the current vacancy for a Councillor Forum member, and also confirmed that details previously provided by Councillor Flashman of potential applicants for Landowner/Manager vacancies were being held on file pending revisions to the application support documents, due to be completed shortly, following which an application form would be sent to each of the interested parties. (ii) <u>Proposed Motion to Full Council</u> The Forum noted the update given by Councillor Luke in respect of the Inquiry due to be undertaken, the aims of which were to recognise and promote the importance of maintenance of Public Rights of Way (PROW), and potentially multi-use trails, to connect communities by offering a local alternative to the private car, to promote healthier lifestyles, to provide access to nature and to support the Climate Change emergency, and also that he had requested of the relevant Democratic Officer that the contents of the proposed motion to Council originally raised by Councillor Mackrory be put instead to the Inquiry for consideration. (iii) <u>S56 Notices</u> The Forum noted the information given by the Countryside Access Team Leader in respect of S56 Notices. Following consideration of the above matters, it was AGREED that 1. The information be noted; 2. The Secretary's Representative contacts the relevant Democratic Officer in respect of the Forum's interest in the Inquiry.	LB
CAF/58	Working Group Updates (Verbal reports from the Chairman or Representative of each of the following	

	Working Groups:) The Forum considered the updates given by the Chairman or Representative of each of the following Working Groups and subsequently AGREED that the information be noted:	
CAF/59	A30 St Austell Link Road Improvement Task and Finish Group The Forum considered the verbal update given by Nick Jeans and Councillor Luke in respect of the A30 St Austell Link Road Improvement Task and Finish Group.	
CAF/60	Carclaze Garden Village Task and Finish Group The Forum considered the verbal update given by Councillor Luke and Nick Jeans in respect of the Carclaze Garden Village Task and Finish Group. The Forum noted that Councillor Luke stated that he would pursue an update on progress from the relevant planning officer, which was AGREED.	ML
CAF/61	Coastal Access Working Group The Forum considered the previously circulated report in respect of the Coastal Access Working Group and the Kylgh Kernow project, given by Steve Church. Following consideration of the report and information provided, it was AGREED that: 1. The Forum's support for the principle of the Kylgh Kernow coast to coast walking route be confirmed; 2. Cornwall Council be urged to similarly support the principle and to provide any appropriate help that may be necessary to establish the route. There followed some discussion regarding: (i) A suggestion from Councillor Luke regarding the	SC JF/ML

	investigation of the possibility of the Tamar Bridge and Torpoint Ferry Undertaking supporting a ferry across the River Lynher; (ii) The Forum being consulted on the SE Cornwall Cycleways/Trails project via the Multi Use Trails Working Group and for a report to be brought to the next meeting, which, following consideration, was AGREED.	RA
CAF/62	Consultation Response Working Group The Forum considered the information provided by the Chair that no consultations had recently been received, particularly in respect of planning applications. It was noted that the Countryside Access Team Leader stated that he would raise the matter with the Planning Policy Group Leader and the Planning and Sustainable Development Service officer, and remind them that it had previously been agreed that the Forum would be consulted on relevant large planning applications.	ME
CAF/63	Developing Parish Initiatives Working Group (This item was taken before Agenda No. 5 (Declarations of Interest) to allow the Head of Environment Assets and Service Delivery to leave the meeting, if necessary) The Forum considered the previously circulated report in respect of the Developing Parish Initiatives Working Group, including the document/leaflet included in the agenda, which was proposed to be circulated to Town and Parish Councils, and information regarding the Mining Trails Network, presented by Phil Allen. There followed some discussion regarding additional information to accompany the leaflet for Town and Parish Councils, such as the assistance available from Cornwall Council and also from CORMAC, which co-ordinated volunteers and loan of tools and equipment for path clearance/maintenance; the use of the Community Network monthly newsletter and the Cornwall Association of Local Councils (CALC) to	

	circulate information; consideration of the provision of a roadshow for Town and Parish Councils by members of the Forum; provision of examples of best practice to Town and Parish Councils; changes to the boundaries of Town and Parish Councils due to take place; potential alternative sources of funding which may be available, such as from World Heritage, National Lottery or Public Health; and provision of an additional layer to the interactive map providing more information on accessibility (ie. highlighting steps, stiles, gates etc). There further followed discussions on footpath issues in Crowan Parish Council's area, as outlined by representatives in attendance at the meeting, following which an offer made by Ross Durkin to attend one of their meetings to give his parish council's view was welcomed. Following consideration of the report and information provided, it was AGREED that 1. The Developing Parish Initiatives Working Group arranges to provide the leaflet at the Royal Cornwall Show; 2. A Parish Council roadshow be undertaken by a group of Forum members following the boundary changes due to be undertaken; 3. Ross Durkin arranges to attend a future meeting of Crowan Parish Council to give the view of Wendron Parish Council in respect of footpath maintenance.	DPIWG PA RD
CAF/64	Moorland and Open Access Working Group The Forum noted Councillor Flashman's offer to negotiate a meeting with the Bodmin Moor Commons Council, which was AGREED.	JF
CAF/65	Multi Use Trails Working Group The Forum considered the previously circulated report presented by Nick Jeans in respect of the Multi Use	

	Trails Working Group: A30 Carland Cross to Chiverton Cross Road Improvement; A30 Designated Fund CSI Cycling Schemes (including “Saints Trails”); Camelford By Pass; and Truro Northern Link Road. There followed some discussion regarding the suitability of multi-use trails, which were shared by several different users, such as walkers, runners, cyclists, horse riders and dog walkers, both in urban areas and in the countryside.	
CAF/66	Rights of Way and Definitive Map Working Group The Forum noted the offer of Mark Hynard and Stephen Wilson to join RoWDMWG, and also of Ross Durkin to be Chair of the Working Group following the resignation from the Forum, which was AGREED.	LB/MH/SW/RD
CAf/67	St Austell China Clay Mineral Permission Review Task and Finish Group The Forum considered the verbal report presented by Nick Jeans and Councillor Luke in respect of the St Austell China Clay Mineral Permission Review Task and Finish Group. The Forum noted that the Countryside Access Team Leader stated that he would investigate the planning application number and discuss with the relevant planning officer whether the Review had been completed, which was AGREED.	ME
CAF/68	Communication with the People of Cornwall The Forum considered the verbal report presented by Ross Durkin in respect of the formation of a Facebook (FB) page for the Forum on a trial basis. There followed some discussion regarding using the FB page to signpost members of the public wishing to report blocked paths to the appropriate page of the Council website and to the relevant parish council.	

	Following consideration of the report and information provided, it was AGREED that 1. The information be noted; 2. Ross Durkin arranges to set up and maintain a Facebook page for the Forum on a trial basis, and that the findings/outcomes be reported back to the Forum at a future meeting.	RD
CAF/69	Royal Cornwall Show The Forum considered the verbal report presented by the Chair and Ross Durkin in respect of the Royal Cornwall Show, 4 – 6 June 2020, in which it was confirmed that a stand had been arranged for the Forum in the countryside/heritage area of the showground. There followed some discussion regarding a duty rota and offers of assistance, which were as follows: Councillor Luke – Friday or Saturday (half day); Councillor Flashman – Any or all afternoons; Gerry Brain – One half day; Jacqueline Merrick – Date(s) to be arranged; Stephen Wilson – Date(s) to be arranged; Philip Allen – Thursday and/or Friday. It was AGREED that Ross Durkin would 1. Draw up a rota to cover the stand; 2. Make contact with those who had offered to assist following the meeting; 3. Set up the stand the evening before the start of the show.	RD
CAF/70	CCAF Partnerships The Forum considered the previously circulated report presented by the Countryside Access Team Leader in respect of CCAF Partnerships. Following consideration of the report and subsequent	

	discussion, it was AGREED that 1. The Countryside Access Strategy and Association for Public Service Excellence (APSE) review be considered at the next Forum meeting; 2. Definitive Map Modification Orders to be considered in the Summer or later; 3. The South West Lakes Trust to be included in the work plan; 4. The appropriate representative of the South West Lakes Trust to be invited to a future meeting of the Forum.	ME
CAF/71	Matters of Interest or Concern The following matters were raised: (i) <u>Recruitment to the Forum</u> Councillor Flashman stated that he had discussed membership of the Forum with 3 people who were interested in joining the Forum and who were potentially suitable to be Landowner/Manager representatives. Ross Durkin stated that he had reviewed a letter due to be sent to all Parish Councils regarding recruitment to the Forum. The Countryside Access Team Leader confirmed that the recruitment documentation was currently being reviewed and suggested that the proposed interview date be rescheduled to allow any members of the public attending the Royal Cornwall Show to have time to apply. Following consideration of the information provided, it was AGREED that 1. The Secretary's Representative forwards an application form to each of the 3 interested parties once the review of the supporting recruitment documentation was completed; 2. The Secretary's Representative arranges to	LB LB

	reschedule the interviews of applicants to suitable later date; 3. Ross Durkin arranges for the letter from the Chairman to parish councils be forwarded as soon as practicable.	RD
CAF/72	Date, Time and Venue of Future Meetings The Forum noted the dates of future meetings.	
CAF/73	Other Business the Chair Considers to be Urgent There was no urgent business for consideration.	

The meeting ended at 5.00 pm.

Contact: Lynne Beardsmore, Democratic Services
ccaf@cornwall.gov.uk

External: 01579 341243
Internal: 441243